



## **BOARD OF DIRECTORS MONTHLY MEETING MINUTES**

**April 30, 2014**

The Board of Directors of Aspen Ridge Preparatory School, Inc. held a Board Meeting on Wednesday April 30, 2014 at Aspen Ridge Prep School in Erie, Colorado. The session was posted and advertised so that any public interested in attending the meeting or in making a public comment had that opportunity.

OUR MISSION:

*"We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success."*

### **ITEM 1 - CALL TO ORDER**

A quorum of Board members was present. With Mr. Massarotti presiding, the meeting was called to order at 4:16 pm.

### **ITEM 2 - ROLL CALL**

BOARD MEMBERS PRESENT:

Mr. Glenn Massarotti, Board President  
Mr. Peter Janett, Board Secretary  
Dr. Dana Laursen, Board Member  
Ms. Cam Campbell, Board Member  
Ms. Pam Richau, Principal/Ex-Officio (non-voting)  
Dr. Bill Rader, Ex-Officio (non-voting)  
Ms. Gina Dattilo, CFO/Ex-Officio (non-voting)

BOARD MEMBERS ABSENT:

Mr. Eric Guerrero, Vice President  
Ms. Krista Burnell, Treasurer

SECRETARY TO THE BOARD PRESENT:

Tiffanie Mahan, Secretary to the Board

### **ITEM 3 - INTRODUCTION OF GUESTS**

None

#### **ITEM 4 - PUBLIC COMMENTS**

None

#### **ITEM 5 - REVIEW AND APPROVAL OF AGENDA**

Mr. Janett made a motion to approve the agenda as written. Dr. Laursen seconded.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell - aye

The motion carried unanimously.

#### **ITEM 6 – EXECUTIVE SESSION**

Mr. Massarotti made a motion to adjourn the meeting into Executive Session. Mr. Janett seconded.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell - aye

The motion carried unanimously. At 4:18 pm the public was asked to leave the meeting. Mr. Massarotti concluded the Executive Session at 5:25 pm. The public was allowed back in to the meeting.

#### **ACTION ITEMS:**

##### **1. Approval of the 2014-2015 Staffing Plan and Offers of Employment**

Mr. Janett made a motion to approve the 2014-2015 Staffing Plan and Offers of Employment that were presented during the Executive Session. Ms. Campbell seconded.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell - aye

The motion carried unanimously.

##### **2. Approval of New Position Descriptions**

7 new positions were up for approval by the Board that had been presented during the Executive Session. Dr. Laursen made a motion to approve the New Position Descriptions. Mr. Janett seconded.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell-aye

The motion carried unanimously.

### **3. Approval of Quarterly Financial Documents**

Ms. Dattilo presented an overview of the Quarterly Financial Documents. The Board reviewed the Reconciled Bank Statements for the first Quarter of 2014. Ms. Campbell made a motion to approve the Quarterly Financial Documents. Ms. Janett seconded.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell – aye

The motion carried unanimously.

### **4. Approval of Draft 2014-2015 Budget**

Dr. Rader presented the 2014-2015 Draft Budget to the Board. Ms. Campbell made a motion to approve the Draft 2014-2015 Budget. Dr. Laursen seconded.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell – aye

The motion carried unanimously.

### **5. Approval of Final Two-Year Charter Contract**

Dr. Rader presented the Two-Year Charter Contract. Mr. Massarotti made a motion to approve the Final Two-Year Charter Contract. Mr. Janett seconded.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell – aye

The motion carried unanimously.

## **DISCUSSION ITEMS:**

### **1. Review and Discussion of Draft Application for Grades 6, 7 and 8**

Dr. Rader led a discussion of the Draft Application for Grades 6, 7 and 8. The application was discussed in detail. Board was asked to submit any changes to Dr. Rader. The Board would like to thank Ms. Schnell for all the work that went into the preparation of the application.

**2. Discussion of Public or Private Pre-K Program**

Dr. Rader led a discussion about classifying Aspen Ridge Pre-K Program as Public or Private. After discussion Aspen Ridge will move forward with our Pre-K program being private.

**3. Other items or requests from Board Members**

Mr. Massarotti presented the Board Members with an update regarding the issue of pedestrian safety surrounding our school. More discussion between the Board and The Town of Erie will take place in an effort to add a stop light and/or a crosswalk on County Line Road and Austin Ave.

Next Board meeting will be on June 11<sup>th</sup> at 4 pm.

**ADJOURNMENT:**

Mr. Janett motioned to adjourn. Seconded by Ms. Campbell.

Mr. Massarotti – aye  
Mr. Janett – aye  
Dr. Laursen – aye  
Ms. Campbell – aye

The motion carried unanimously.

---END OF MINUTES---

APPROVED BY THE BOARD OF DIRECTORS



PRESIDENT