



File: AR-BDC

APPOINTMENT OF SECRETARY TO THE BOARD OF DIRECTORS

The Secretary shall cause to be entered in the minute books of all meetings of all committees and the Board of Directors shall have charge of all books and papers pertaining to said office; and shall be responsible for the giving of all notices and for the making of all statement and reports required of the Corporation or of the duly Secretary by law. The Secretary shall attest by signature to all instruments duly authorized and requiring the same. The Secretary shall perform such duties as are incident to the office, and shall have such other powers and duties, in addition to those elsewhere provided in these Bylaws, as may be at any time assigned by the Board of Directors.

The Executive Officers shall be elected by the Board of Directors at its Annual Meeting. Any officer duly elected shall hold office until a successor is elected and has accepted the office.