



File: AR-IJOC/E

## SCHOOL VOLUNTEERS AND VOLUNTEER APPLICATION

### Volunteer Affidavit

Thank you for your interest in serving as a school volunteer or chaperone at Aspen Ridge Preparatory School. For the protection of our students, this charter school requests a response from each school volunteer to the following items. Volunteers will be asked to complete a new Volunteer Affidavit each school year.

I agree to read and follow the policies outlined in the Volunteer Handbook provided by the school.

I, \_\_\_\_\_, agree to keep strictly confidential any information to which I may have access concerning any and all students, thereby meeting the requirements of the Family Education Rights and Privacy Act.

I understand that as a participant in the Volunteer Program, contact with students is only to take place while at school and/or during school-related activities. Any attempts to communicate or make contact with students by mentors/volunteers outside of school are strictly prohibited.

#### Equity Policy - Prohibiting Discrimination

1. It is the policy of this school offer students or employees the opportunity for participation in, benefits of any Aspen Ridge Preparatory School program or activity without regard to race, color, creed, ancestry, sex, religion, national origin, age (except where required by law for initial enrollment in school), marital status, sexual orientation, or disability.
2. Students, while they are in school or participating in school-related activities, are entitled to an environment free of discrimination and/or harassment by other students or adult employees or volunteers. Students should not be subjected to nor should they subject others to:
  1. slurs or innuendoes about any characteristics listed in A above;
  2. any activity or talk related to A above that creates an offensive educational environment or unreasonably interferes with the individual's school performance or participation in educational opportunities;
  3. sexual advances, requests for sexual favors, or physical conduct of a sexual nature.
3. All employees and volunteers are expected to work with other employees, to teach students, and to supervise or to be supervised in their work by other employees without regard for race, color, religion, sex, national or ethnic origin, age, marital status, or disability.

Adopted July 12, 2012



### Drug Free Workplace

1. The school district complies with the Drug Free Workplace Act of 1988 to maintain a drug-free workplace. The “workplace” shall be defined by U.S. Code and Code of Federal Regulations - as amended from time to time.
2. Each employee and the public is hereby notified by this policy that the unlawful manufacture, dispensing, possession, distribution, or use of a controlled substance or alcohol is strictly prohibited at any and all work sites or work related functions or as a part of any school activity, or any function held on school board property.

I am aware that for the protection of students, this school requires and conducts FDLE Sexual Offender and Predator screenings on all volunteers. National and Colorado Department of Law Enforcement background checks are conducted on all school employees and reserves the right to conduct background checks on school volunteers. I hereby approve of such a check on my background.

Have you ever been convicted of, pleaded guilty to, pleaded nolo contendere (no contest) or had adjudication withheld for a crime constituting a felony or any act involving moral turpitude?

\_\_\_\_\_ Yes \_\_\_\_\_ No

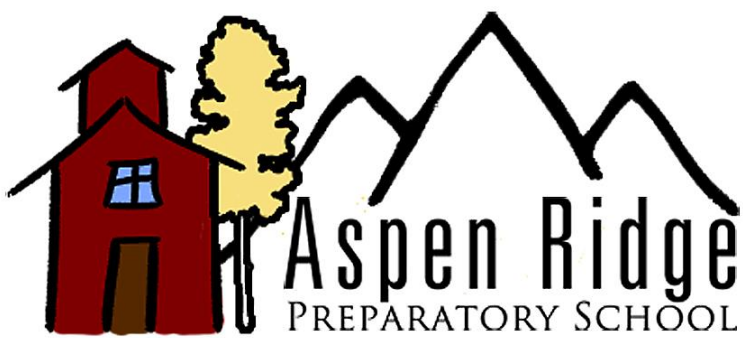
If you answered “Yes” to the above, do you think that act would reduce your effectiveness as a volunteer? Please explain, or if preferable, make a conference appointment with the school director:

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References: Please list two individuals whom you have known for at least one year:

Adopted July 12, 2012



Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

**My notarized signature below indicates that the information provided on statements 7 and 8 is correct and that I agree to statements 1-6.**

Volunteer's Signature \_\_\_\_\_

Full Name (please print) \_\_\_\_\_

Address \_\_\_\_\_

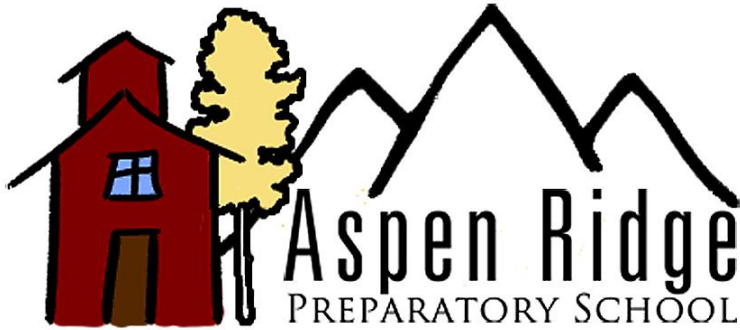
City, State, Zip Code \_\_\_\_\_

Email address \_\_\_\_\_

Home Phone Number \_\_\_\_\_ Emergency Phone Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_

Color of Eyes \_\_\_\_\_ Color of Hair \_\_\_\_\_ SS Number \_\_\_\_\_



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State of Colorado

Weld County

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

by \_\_\_\_\_ who is personally known to me or who has produced  
\_\_\_\_\_ as identification and who did/did not take an oath.

\_\_\_\_\_ (Notary Seal)

Notary Public

This individual is recommended for appointment as a school volunteer.

\_\_\_\_\_

School Administrator's Signature

\_\_\_\_\_

School