



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

August 26, 2015

The Board of Directors of Aspen Ridge Preparatory School, Inc. held a Board Meeting on Wednesday, August 26, 2015 at Aspen Ridge Prep School in Erie, Colorado. The session was posted and advertised so that any public interested in attending the meeting or in making a public comment had that opportunity.

OUR MISSION:

"We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success."

ITEM 1.1 - CALL TO ORDER/ROLL CALL

A quorum of Board members was present. With Mr. Massarotti presiding, the meeting was called to order at 4:03pm.

BOARD MEMBERS PRESENT

Mr. Glenn Massarotti, Board President
Mr. Eric Guerrero, Board Vice-President
Ms. Krista Burnell, Treasurer
Mr. Mike Mazzocco, Board Member
Dr. Bill Rader, Ex-Officio (non-voting)
Ms. Gina Dattilo, CFO/Ex-Officio (non-voting)

BOARD MEMBERS ABSENT.:

ITEM 1.2 REVIEW AND APPROVAL OF AGENDA

Mr. Mazzocco made a motion to approve the Agenda as written. Mr. Guerrero seconded.

Mr. Massarotti – aye
Mr. Guerrero – aye
Ms. Burnell – aye
Mr. Mazzocco – aye

The motion carried unanimously.

ITEM 1.3 – PUBLIC COMMENTS

ITEM 1.4 - REVIEW AND APPROVAL OF MINUTES July 22, 2015

Mr. Guerrero made a motion to approve the minutes as written. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Mr. Guerrero – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

ITEM 2 – REPORTS

2.1 Reports from Individual Board Members

Mr. Guerrero – none.

Ms. Burnell – Ms. Burnell stated she had a conversation with Ms. Dattilo to send out a reminder notice to kinder parents on due dates to especially help the new families that are new to our processes.

Mr. Massarotti – none.

Mr. Mazzocco – none.

2.2 Report from the Assistant Principal – see attached Principal Report from Ms. Pratt.

2.3 Report from the CFO – Ms. Dattilo discussed that the audit was progressing well and there are no current issues, the draft of the audit will be available to the board by the end of September. As it stands, after the building reserve fund and labor reserve requirements, we are on track to have over 20% of unrestricted carryforward fund balance.

ITEM 3 – CONSENT AGENDA

1. Approval of the July Check Register
2. Approval of 2015/2016 health stipend

Mr. Guerrero made a motion to approve the consent agenda. Mr. Mazzocco seconded.

ITEM 4 – ACTION ITEMS

4.1 Approval of new position Descriptions (HR Manager, technology teacher, full time PARA, part time PARA, and teacher on assignment)

Mr. Guerrero made a motion to approve new position descriptions. Mr. Massarotti seconded.

Mr. Massarotti – aye
Mr. Guerrero – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

4.2 Approval of offers of Employment and Resignations

Mr. Massarotti made a motion to approve the offers of employments and resignations. Mr. Guerrero seconded.

Mr. Massarotti – aye
Mr. Guerrero – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

4.3 Appointment of new ex-officio board members

Mr. Guerrero made a motion to approve the new ex-officio board members, Ms Kera Pratt and Ms. Traci Silva. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Mr. Guerrero – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

4.4 Appointment of Board Secretary

Mr. Massarotti made a motion to approve Mr. Mazzocco as Board Secretary. Mr. Guerrero seconded.

Mr. Massarotti – aye
Mr. Guerrero – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

ITEM 5 – DISCUSSION ITEMS

5.1 Report from the Wellness Committee

Ms. Sasser discussed that she has over 26 individuals interested in joining the Wellness Committee. Ms. Sasser noted that the 100 mile club will begin and with the addition of the new turf field that will be a safe place for those activities. Ms. Sasser mentioned she would like to do a health and wellness fair in the spring. Mr. Guerrero thanks Ms. Sasser for her hard work and efforts.

5.2 Report and discussion of possible GOCO grant for playground

Ms. Davis discussed that we have a short timeline to determine if we are moving ahead with the application. Ms. Davis has been working with the Parks and Rec Director at the Town of Erie. The first round of applications is due October 12th.

Ms. Burnell left the meeting at 5:05pm.

5.3 Update on executive principal search

Dr. Rader discussed that the screening is underway and hopefully will have candidates to begin interviewing in the next several weeks, with the understanding that this position may take time to fill to bring on the right person for the school.

5.4 Other items from Board Members

Mr. Massarotti – Mr. Massarotti discussed that he attended the all staff meeting prior to school year starting and wanted to thank the board for making themselves available for that meeting and it was very informative. Mr. Massarotti wants to recognize the enormous amounts of work that a few staff members have had to do in order to make the expansion happen.

Mr. Guerrero – Mr. Guerrero discussed that he was able to see what the teachers have to do in order to get the school ready and he wants to say thank you for all their hard work getting their classrooms ready. Mr. Guerrero wanted to also thank all the parents who help every day make our school a better place. Mr. Guerrero wants to make sure that in the near future that we can see a salary study and Dr. Rader stated that once October count is completed that a salary study can be completed and presented to the board.

Mr. Mazzocco – Mr. Mazzocco mentioned that his is excited to learn about the charter and the budgeting process and wanted to thank everyone for the success of the school.


ITEM 6 - ADJOURNMENT:


Mr. Guerrero motioned to adjourn at 6:25pm. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Mr. Guerrero – aye
Mr. Mazzocco – aye

The motion carried unanimously.

---END OF MINUTES---

Approved 

 9-16-15
PRESIDENT