

## Minutes of the Board of Directors Meeting

**Date of meeting:** Wednesday, July 13, 2016

**Location of meeting:** Aspen Ridge Preparatory School  
705 Austin Ave.  
Erie, Colorado

**Time of meeting:** 4:30 PM – 6:00 PM

### OUR MISSION

*"We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success."*

### AGENDA

#### 1. Call to order:

At 4:40 pm the meeting of the Aspen Ridge Board of Directors was called to order.

##### **1.1 Roll Call**

- Mr. Glenn Massarotti - present
- Ms. Krista Burnell - present via telephone
- Dr. Dana Laursen - present
- Mr. Mike Mazzocco - present
- Mr. Eric Rinard - present
- Ms. Charla Salmeron (ex-officio) - present via telephone

##### **1.2. Review and approval of agenda**

Mr. Massarotti moved to add an action item: Presentation to the board - fundraising opportunity.

Mr. Mazzocco seconded.

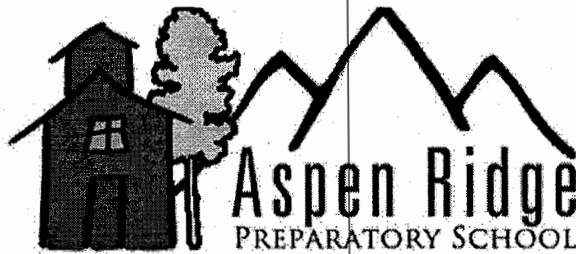
- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0.

Mr. Rinard moved to approve the agenda as amended.

Mr. Mazzocco seconded.

- Mr. Massarotti - aye
- Ms. Burnell - aye



- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0.

### 1.3. Public comments

None.

### 1.4. Review and approval of minutes of June 8, 2016 board meeting

Mr. Mazzocco moved to approve the June 8, 2016 minutes as written.

Ms. Burnell seconded.

- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0.

### 1.5. Review and approval of minutes of June 16, 2016 board meeting

Dr. Laursen moved to approve the June 16, 2016 minutes as written.

Mr. Mazzocco seconded.

- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0.

## 2. Reports:

### 2.1. Reports from individual board members

Ms. Burnell - Mark Ridenour is on board as the school Business Manager. His first priority is preparation for the upcoming audit.

Dr. Laursen - Dr. Laursen recently participated in the ISTE Conference and learned about STEAM (Science, Technology, Engineering, Art, Math) program elements we may be able to incorporate in the future.

Mr. Massarotti - Acknowledgement and appreciation of the effort devoted by staff and the board to the interviewing and hiring efforts that had to be completed prior to the start of the new year.

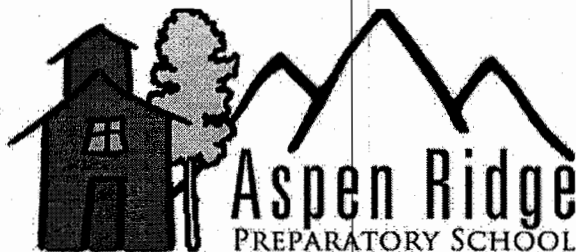
### 2.2. Report from the principal

See attached Principal Report, ARPS Board Meeting, July 13, 2016.

## 3. Action items:

### 3.1. Update on ribbon cutting and setting of date

- Proposed schedule is Tuesday, August 9, 6:30-8:00 pm.



- Planning a mini block party with games, giveaways and building tours. Snacks and beverages will be provided with as much as possible donated by volunteers and local businesses. School iPads will be used to collect feedback from visitors using Survey Monkey.
- A budget of up to \$500 was requested to cover expenses. Board asked organizing committee to obtain firm quotes for all proposed expenses and submit them to Mark for approval as a budgeted item.

Ms. Burnell moved to finalize the ribbon cutting event schedule as proposed.

Mr. Mazzocco seconded.

- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0.

### **3.2. Approval of resignations**

Mr. Mazzocco moved to approve the resignations.

Ms. Burnell seconded.

- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0.

### **3.3. Appointment/re-appointment of board members**

Mr. Mazzocco moved to reappoint Glenn Massarotti to the Aspen Ridge Preparatory School Board of Directors.

Dr. Laursen seconded.

- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

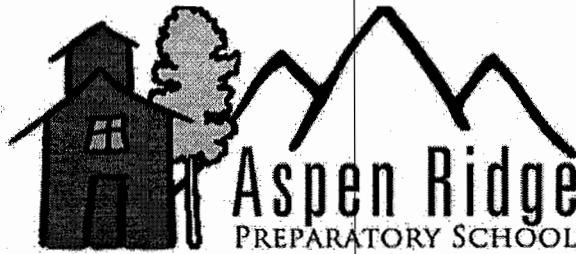
The motion carried unanimously, 5-0.

### **3.4. Approval of 2016/2017 school calendar**

Charla Salmeron prepared and submitted a detailed calendar for student contact days (174), teacher work days (185) and principal (210) and assistant principal (205) work days.

Dr. Laursen moved to approve the student contact portion of the calendar and table the other portions.

Mr. Mazzocco seconded.



- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0.

### **3.5. Presentation to the board - fundraising opportunity**

- Kristen Rudy and Heather Langendorfer presenting.

Booyah! founder Heather Langendorfer described the new fundraising application she is developing. It is modeled after the "card-type" merchant discount programs, but uses an electronic app to give more flexibility and lower expenses. A \$25 annual membership fee is charged, and \$18 is returned to the school. The board is in support of participating in the fundraising activities, given appropriate and customary written agreements. The board agreed that senior staff should investigate and proceed at their discretion.

### **4. Executive session:**

#### **4.1. An executive session under C.R.S. § 24-6-402(4)(e) to discuss contract negotiation strategies**

Mr. Mazzocco moved to adjourn into executive session as described on the agenda.

Dr. Laursen seconded.

- Mr. Massarotti - aye
- Ms. Burnell - aye
- Dr. Laursen - aye
- Mr. Mazzocco - aye
- Mr. Rinard - aye

The motion carried unanimously, 5-0 and at 5:55 pm the board adjourned into executive session.

At 7:15 pm the board reconvened.

### **5. Action items:**

#### **5.1. Consideration of administrative contract details**

### **6. Adjournment**

At 7:17 pm Mr. Massarotti adjourned the meeting.

APPROVED →

A handwritten signature in black ink, appearing to be "Sen [unclear]", written over a horizontal line.

PRESIDENT, ASPEN RIDGE BOARD OF DIRECTORS