



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

May 9, 2016

The Board of Directors of Aspen Ridge Preparatory School, Inc. held a Board Meeting on Wednesday, May 9th, 2016 at Aspen Ridge Prep School in Erie, Colorado. The session was posted and advertised so that any public interested in attending the meeting or in making a public comment had that opportunity.

OUR MISSION:

"We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success."

ITEM 1.1 - CALL TO ORDER/ROLL CALL

A quorum of Board members was present. With Mr. Massarotti presiding, the meeting was called to order at 5:31pm.

BOARD MEMBERS PRESENT

Mr. Glenn Massarotti, Board President
Mr. Mike Mazzocco, Vice President
Ms. Krista Burnell, Treasurer
Mr. Eric Rinard, Secretary
Dr. Dana Laursen, Board Member
Dr. Bill Rader, Ex-Officio (non-voting), excused
Ms. Kera Pratt, Ex-Officio (non-voting)
Ms. Charla Salmeron, Ex-Officio (non-voting)
Ms. Gina Dattilo, CFO/Ex-Officio (non-voting)

BOARD MEMBERS ABSENT.:

ITEM 1.2 REVIEW AND APPROVAL OF AGENDA

Mr. Mazzocco made a motion to approve the Agenda as written with the addition of the discussion item for driveline and safety issues as requested by Mr. Rinard and Dr. Rader. Ms. Burnell seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

ITEM 1.3 PUBLIC COMMENTS

ITEM 1.4 REVIEW AND APPROVAL OF APRIL 13, 2016 BOARD MINUTES

Mr. Mazzocco made a motion to approve the April 13, 2016 minutes as written. Dr. Laursen seconded.

Mr. Massarotti – aye

Mr. Mazzocco – aye

Ms. Burnell - aye

Mr. Rinard – aye

Dr. Laursen - aye

The motion carried unanimously.

ITEM 2 – RECOGNITION AND AWARDS

2.1 Teacher of the Month – Mr. Massarotti recognized Ms. Jessica Manzanares as Teacher of the Month for May for her outstanding work as the Art Teacher. Ms. Manzanares wanted to thank her peers and administrative staff from the bottom of her heart.

2.2 Grade of the Month – Ms. Tyson, Ms. Shaswar and Ms. Cantwell presented the exciting things the second graders are doing at Aspen Ridge with the new test pilot of the Envision 2.0 math program.

ITEM 3 – REPORTS

3.1 Report from Individual Board Members

Mr. Mazzocco – none.

Mr. Massarotti – none.

Ms. Burnell – discussed that she and Dr. Rader conducted and completed Ms. Dattilo's evaluation and had some great discussions and is happy she is here with us at Aspen Ridge.

Mr. Rinard – none.

Dr. Laursen – none.

3.2 Report from the Principal – see attached principal report.

ITEM 4 – ACTION ITEMS

4.1 Dissolution of the Health and Wellness Committee

Ms Sasser discussed that the school now has a PE teacher and a school counselor that are managing a lot of the things (doing a wonderful job), that the Health and Wellness Committee was working on prior to having those positions so feels as if there is no longer a need for the Committee. Ms. Burnell made a motion to dissolve the Health and Wellness Committee. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

4.2 Approval of Position Descriptions: Teacher and Lead Upper School Science Teacher Ms. Burnell made a motion to approve the position descriptions for Teacher and Lead Upper School Science Teacher. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

4.3 Approval of Offers of Employment and Resignations Mr. Mazzocco made a motion to approve the Offers of Employment and Resignations. Ms. Burnell seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

4.4 District Charter Contract Renewal Mr. Rinard made a motion to approve the Charter Contract Renewal. Dr. Laursen seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

Dr. Laursen made a motion to reconsider the previous motion and approve the Charter Contract with the amendments of adding the UIP, Enrollment Procedures, Waivers, and Outreach Plan to Recruit Diverse Student Population as approved by Dr. Rader. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

4.5 Approval of Volunteer Handbook and Visitor Policy Ms. Burnell made a motion to approve the Visitor Policy document with the recommended to change the bottom paragraph of the Visitor Policy document. Dr. Laursen seconded.

Mr. Massarotti – no
Mr. Mazzocco – no
Ms. Burnell - no
Mr. Rinard – no
Dr. Laursen - no

The motion carried unanimously.

Mr. Mazzocco made a motion to table the Visitor and Volunteer Handbook. Dr. Laursen seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

4.6 2016/17 Adopted Budget, Staffing Plan, Enrollment, and Fundraising Budget Mr. Mazzocco made a motion to approve the adopted budget staffing plan, enrollment and fundraising budget. Ms. Burnell seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

4.7 Approval of Summer Work Calendars Dr. Laursen made a motion to approve the summer work calendars. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Mr. Mazzocco – aye
Ms. Burnell - aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

ITEM 5 – DISCUSSION ITEMS

5.1 SAC Appointments – Mr. Massarotti discussed the purpose of the SAC via the charter and the current members. Mr. Massarotti discussed with the board who would like to be the board representative and Mr. Rinard discussed he would be interested in filling that role. Mr. Rader noted that there are parents that are interested in the positions and would forward that along and the board could meet and officially approve in the next board meeting.

5.2 Driveline Safety – Dr. Rader discussed that he has watched the driveline over the last several days and would like to recommend that the Safety Committee takes up the issue with driveline safety, primarily with the crosswalks and parents and students crossing the streets and also with the driveline for August with both the Upper and Lower Schools.

5.3 Other Items from Board Members –

Mr. Massarotti – requested the board be notified on a continuous basis on enrollment and information on enrollment tours and reasons why families choose to enroll and not enroll.

Mr. Mazzocco – none.

Ms. Burnell – would like to campaign for some positive social media messages.

Mr. Rinard – noted he endorsed the email from Ms. Morray about eliminating homework in the school and read and responds. Dr. Rader noted that homework is in our charter.

Dr. Laursen – requested an address mapping with regards of our current enrollment to show us opportunity and gaps. Dr. Laursen noted that there are a lot of things happening in St. Vrain that we should be able to take advantage of such as Ptech which would be a tremendous opportunity for our students.

ITEM 6 – ADJOURNMENT

Ms. Burnell motioned to adjourn at 7:19pm. Mr. Rinard seconded.

Mr. Massarotti – aye

Mr. Mazzocco – aye

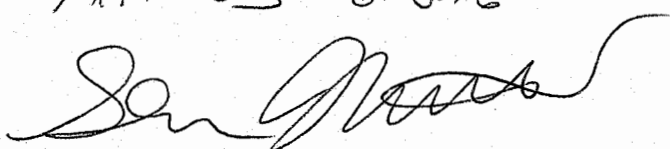
Ms. Burnell - aye

Mr. Rinard – aye

Dr. Laursen - aye

The motion carried unanimously.

---END OF MINUTES---

APPROVED 6-8-16

PRESIDENT