

Aspen Ridge Preparatory School
Board of Directors Meeting
Wednesday, September 14, 2016

ITEM 1: CALL TO ORDER/ROLL CALL

1.1 A quorum of Board members was present with Mr. Massarotti presiding; the meeting was called to order at 4:33PM. Roll Call:

BOARD MEMBERS

Mr. Glenn Massarotti, Board President - present

Mr. Mike Mazzocco, Vice President – present

Mr. Eric Rinard, Secretary, present

Ms. Krista Burnell, Treasurer – excused absence

Dr. Dana Laursen, Board Member – excused absence

Ms. Salmeron, Ex-Officio – present

1.2 REVIEW AND APPROVAL OF AGENDA

Mr. Mazzocco moved to approve the agenda, and Mr. Eric Rinard seconded.

Mr. Glenn Massarotti – aye

Mr. Eric Rinard – aye

Mr. Mike Mazzocco – aye

The motion carried unanimously 3-0.

1.3 PUBLIC COMMENTS

1.4 REVIEW AND APPROVAL OF MINUTES:

Mr. Mazzocco moved to approve the minutes from the August 17th, 2016 board meetings, and Mr. Glenn Massarotti seconded.

Mr. Glenn Massarotti – aye

Mr. Eric Rinard – aye

Mr. Mike Mazzocco – aye

The motion carried unanimously 3-0.

1.5 REVIEW AND APPROVAL OF MINUTES:

Mr. Mazzocco moved to approve the amended minutes from the August 10th, 2016 board meetings, and Mr. Glenn Massarotti seconded.

Mr. Glenn Massarotti – aye

Mr. Eric Rinard – aye

Mr. Mike Mazzocco – aye

The motion carried unanimously 3-0.

ITEM 2: REPORTS

2.1 Reports from individual board members

2.2 Report from Business Manager – Mr. Mark Ridenour

2.3 Report from Principal – Mrs. Charla Salmeron

2.4 Report from Executive Director – Mr. Todd Cordrey

ITEM 3: ACTION ITEMS

3.1 PTO policy and procedure

Mr. Cordrey explained the new policy to be immediately implemented for the 2016.2017 school year.

After discussion, Mr. Mike Mazzocco moved to approve the policy as presented, and Mr. Eric Rinard seconded. The policy can be found in the HR handbook.

Mr. Glenn Massarotti – aye Mr. Eric Rinard – aye
Mr. Mike Mazzocco – aye
The motion carried unanimously 3-0.

3.2 Finance Policy for Credit Cards, Purchase Cards, and Check Signing authority

After discussion, Mr. Mike Mazzocco moved to approve the policy as presented, and Mr. Eric Rinard seconded. The policy can be found in the HR handbook.

Mr. Glenn Massarotti – aye Mr. Eric Rinard – aye
Mr. Mike Mazzocco – aye
The motion carried unanimously 3-0.

Off agenda: Employee of the month

Mr. Eric Rinard moved to name Mr. Mark Ridenour as the employee of the month, and Mr. Mike Mazzocco seconded.

Mr. Glenn Massarotti – aye Mr. Eric Rinard – aye
Mr. Mike Mazzocco – aye
The motion carried unanimously 3-0.

ITEM 4: DISCUSSION ITEMS

4.1 Student Uniform Policy - Moved to 10-12-16 Board meeting as an action item

4.2 HR Handbook - Moved to the 10-12-16 Board meeting as an action item

4.3 Reviewed the CMAS and PARCC assessment results

ITEM 6: ADJOURNMENT

At 6:16 p.m., Mr. Mike Mazzocco moved to adjourn the meeting, and Mr. Eric Rinard seconded.

Mr. Glenn Massarotti – aye Mr. Eric Rinard – aye
Mr. Mike Mazzocco – aye
The motion carried unanimously 3-0.

Approved: 
Glen Massarotti, President
Aspen Ridge Board of Directors