



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

March 9, 2016

The Board of Directors of Aspen Ridge Preparatory School, Inc. held a Board Meeting on Wednesday, March 9th, 2016 at Aspen Ridge Prep School in Erie, Colorado. The session was posted and advertised so that any public interested in attending the meeting or in making a public comment had that opportunity.

OUR MISSION:

"We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success."

ITEM 1.1 - CALL TO ORDER/ROLL CALL

A quorum of Board members was present. With Mr. Massarotti presiding, the meeting was called to order at 4:36 pm.

BOARD MEMBERS PRESENT

Mr. Glenn Massarotti, Board President
Mr. Mike Mazzocco, Vice President
Mr. Eric Rinard, Secretary
Ms. Krista Burnell, Treasurer
Dr. Dana Laursen, Board Member
Dr. Bill Rader, Ex-Officio (non-voting)
Ms. Kera Pratt, Ex-Officio (non-voting)
Ms. Charla Salmeron, Ex-Officio (non-voting)
Ms. Gina Dattilo, CFO/Ex-Officio (non-voting)

BOARD MEMBERS ABSENT.:

ITEM 1.2 REVIEW AND APPROVAL OF AGENDA

Ms. Burnell made a motion to approve the Agenda as written. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Ms. Burnell - aye

Mr. Mazzocco – aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

ITEM 1.3 PUBLIC COMMENTS

ITEM 1.4 REVIEW AND APPROVAL OF FEBRUARY 10, 2016 BOARD MINUTES

Mr. Mazzocco made a motion to approve the February 10, 2016 minutes as written. Ms. Burnell seconded.

Mr. Massarotti – aye
Ms. Burnell - aye
Mr. Mazzocco – aye
Mr. Rinard – aye
Dr. Laursen - aye

The motion carried unanimously.

ITEM 2 – RECOGNITION AND AWARDS

2.1 Staff Members of the Month for March – Mr. Massarotti recognized Mr. Torbeck and Ms. Lataille as Staff members of the month for March.

2.2 Grade of the Month – Ms. Reed, Ms. Sasser and Ms. Shepard presented a video of the exciting things the first grade students have been doing at ARPS.

Dr. Bill Rader, Ex-Officio (non-voting) joined at 4:47PM

ITEM 3 – REPORTS

3.1 Report from Individual Board Members

Ms. Burnell – Ms. Burnell noted that she and Ms. Dattilo finished reconciling bank statements through February 2016. Ms. Burnell asked Ms. Salmeron and Ms. Pratt how the SFA training is going given the large amount of spending for training that is being spent. Ms. Pratt stated that overall it has gone well and Ms Salmeron mentioned that Ms. Hollis has been working closely with the SFA team. Dr. Laursen asked if SFA provides any metrics with regards to success of the training or any other metrics. Ms. Burnell asked about the Netchemia evaluation tool also that was purchased.

Mr. Mazzocco – Mr. Mazzocco noted he has heard about a lot of talk about future PPR and Dr. Rader noted that it looks like 2.78% but we have budgeted initially for 2.5% to be conservative.

Mr. Massarotti – none.

Mr. Rinard – none.

Dr. Laursen – Dr. Laursen discussed that ESSA passed and was wondering if we have received any updates.

Mr. Eric Rinard, Secretary joined at 4:53PM

3.2 Report from the Principal – see attached principal report.

3.3 Presentation from staff sunshine committee – The staff committee presented the items the sunshine committee has been working on for the last several months.

ITEM 4 – ACTION ITEMS

4.1 Approval of employment termination

Mr. Mazzocco made a motion to approve employment termination as requested by administration. Ms. Burnell seconded.

Mr. Massarotti – aye

Ms. Burnell - aye

Mr. Mazzocco – aye

Mr. Rinard – aye

Dr. Laursen - aye

The motion carried unanimously.

4.2 Review and Approval of 2016/2017 Draft Budget and Staffing Plan Ms. Burnell made a motion approve the 2016/2017 draft budget and staffing plan. Mr. Mazzocco seconded.

Mr. Massarotti – aye

Ms. Burnell - aye

Mr. Mazzocco – aye

Mr. Rinard – aye

Dr. Laursen - aye

The motion carried unanimously.

ITEM 5 – DISCUSSION ITEMS

5.1 Possible Board Training / Work Session on May 11th – The board discussed the timing of a board session. The board members will email possible dates so she can work with the League on setting up a training possibly on an off-board meeting Weds evening.

5.2 Update on Volunteer Process and Handbook – Ms. Pratt discussed that the admin team is working on making updates to the volunteer handbook and are brainstorming ideas on the Volunteer Tab on the website. Ms. Burnell requested an update at the next board meeting on the process being made.

5.3 Other Items from Board Members –

Mr. Massarotti – none.

Ms. Burnell – none.

Mr. Mazzocco – none.

Mr. Rinard – Mr. Rinard noted that his 5th grade daughter noted that he should do something about homework and uniforms. Duly noted he stated that he brought it up for her ☺.

Dr. Laursen – none.

ITEM 6 – ADJOURNMENT

Mr. motioned to adjourn at 5:36pm. Mr. seconded.

Mr. Massarotti – aye

Ms. Burnell - aye

Mr. Mazzocco – aye

Mr. Rinard – aye

Dr. Laursen - aye

The motion carried unanimously.

---END OF MINUTES---

APPROVED 4-13-16



PRESIDENT

Kera Pratt- Lower School Assistant Principal
Charla Salmeron-Upper School Assistant Principal
Aspen Ridge Preparatory School
March Board Report
March 9, 2016

Successes:

ARPS Open House Tours-We have added several tours from now until the end of the school year. They have been full sessions and very positive for enrollment.

Curriculum-Administration has been working closely with our Pearson representative to plan professional development opportunities for our teachers, for end of the year and summer.

2016-2017 School Year- The Administrative team has started to organize and structure several different calendars to ensure a successful school year.

Field Trips-Several end of the year field trips have been scheduled and lots of exciting trips are in the future for our students.

STAR Staff Members-The administrative team recognized STAR staff members based on their energy levels of joy and commitment for positive excellence. Each member received "The Energy Bus book", by Jon Gordon and a gift card to support their positivity. We are planning to recognize future staff members throughout the remainder of the school year. As a leadership team we want to value these staff members.

Brandin Torbeck (PE)
Tess Amer (5th Grade)
Jenny Hays (Half-day Kinder)

Sunshine Committee- The creation of this committee has been very successful with the leadership of staff members. From the administrative side this committee has empowered teacher and staff morale, and overall teamwork.

Upcoming Events:

March 18 ECC Field Trip (AM Kindergarten & 1st Grade)

March 25 Dress Down Day for \$1.00

March 25 ECC Field Trip (1st & 6th)

March 28-April 1 Spirit Week

April 4-8 Spring Break – No School