



BOARD OF DIRECTORS MONTHLY MEETING MINUTES

October 26, 2015

The Board of Directors of Aspen Ridge Preparatory School, Inc. held a Board Meeting on Wednesday, October 26, 2015 at Aspen Ridge Prep School in Erie, Colorado. The session was posted and advertised so that any public interested in attending the meeting or in making a public comment had that opportunity.

OUR MISSION:

"We are travelers on the Aspen Ridge Trailways. It is our mission to think independently, participate in our integrated world, and achieve individual goals in order to gain knowledge and understanding. We will approach challenges with confidence and assist others in our community while learning and growing together on the trail of success."

ITEM 1.1 - CALL TO ORDER/ROLL CALL

A quorum of Board members was present. With Mr. Massarotti presiding, the meeting was called to order at 4:31pm.

BOARD MEMBERS PRESENT

Mr. Glenn Massarotti, Board President
Ms. Krista Burnell, Treasurer
Mr. Mike Mazzocco, Board Member
Dr. Bill Rader, Ex-Officio (non-voting)
Ms. Traci Silva, Ex-Officio (non-voting)
Ms. Kera Pratt, Ex-Officio (non-voting)
Ms. Gina Dattilo, CFO/Ex-Officio (non-voting)

BOARD MEMBERS ABSENT.:

Mr. Eric Guerrero, Board Vice-President

ITEM 1.2 REVIEW AND APPROVAL OF AGENDA

Ms. Burnell made a motion to approve the Agenda as written. Mr. Mazzocco seconded.

Mr. Massarotti – aye
Ms. Burnell - aye
Mr. Mazzocco - aye

The motion carried unanimously.

ITEM 1.3 – PUBLIC COMMENTS

Ms. Lataille addressed the board during public comments.

ITEM 1.4 - REVIEW AND APPROVAL OF MINUTES September 16, 2015

Mr. Mazzocco made a motion to approve the minutes as written. Ms. Burnell seconded.

Mr. Massarotti – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

ITEM 2 – RECOGNITION AND AWARDS

2.1 Teacher of the Month – Mr. Massarotti recognized Ms. Leann Tyson as Teacher of the Month for October.

ITEM 3 – REPORTS

3.1 Report from Individual Board Members

Ms. Burnell – Ms. Burnell successfully tested our online payment system for taking credit card payments for kindergarten tuition payments.

Mr. Massarotti – noted the hard work of the staff and volunteers for making the Fall Festival a great success.

Mr. Mazzocco –none.

3.2 Report from the Principal – see attached principal report.

3.3 Presentation from Officer Chester, SRO – Officer Chester called in sick and will attend and present at a future board meeting. Ms. Silva noted that Coal Creek Subdivision put out signs for no-parking on Lloyd Avenue and the Police will ticket if they see cars parked on that side of the road.

ITEM 4 – ACTION ITEMS

4.1 Review and Approval of Offers of Employment/Resignations

Mr. Massarotti made a motion to approve the offers of employment and resignations. Ms. Burnell seconded.

Mr. Massarotti – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

4.2 Review and Approval of 2016/2017 Pre-K and Kinder Tuition

Ms. Burnell made a motion to approve the 2016/2017 Pre-K and Kinder tuition.
Mr. Mazzocco seconded.

Mr. Massarotti – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

4.3 Appointment/reappointment of Officers

Mr. Mazzocco made a motion to approve the appointment/reappointment of Officers. Ms. Burnell seconded.

Mr. Massarotti – aye
Ms. Burnell – aye
Mr. Mazzocco - aye

The motion carried unanimously.

ITEM 5 – DISCUSSION ITEMS

5.1 Grade of the Month – 5th Grade – Mr. Massarotti introduced the 5th grade staff to provide feedback each month from grade level teachers to the board. Ms. Amer and Mr. Tarlow provided information with regards to what they are teaching, progress of their students and 5th grade goals for their students. Ms. Amer requested another part time SPED PARA would be helpful and is glad to hear that the position has been filled. Mr. Tarlow has a program that he is interested in for student workbooks to cover our gap in our vocabulary curriculum.

5.2 Discussion of modifications to employee of the month Mr. Massarotti wanted to discuss the possibility of adding more than one employee of the month given our larger staff. Mr. Mazzocco stated that as we grow it would be nice to have a lower school/upper school recognition. Mr. Mazzocco recommended that they modify to an up to three per month to allow flexibility.

5.3 Discussion of October Count and Budget Process – Ms. Dattilo discussed the October count is done and it will take through December to review the current run rate, difference in FTE and produce the Amended Budget for Board review in January as the Amended Budget is due January 31st, 2015.

5.4 Other items from board members

Ms. Burnell – none.

Mr. Mazzocco – none.

Mr. Massarotti – none.

ITEM 6 – EXECUTIVE SESSION

6.1 An executive session related to a confidential student matter

Mr. Massarotti made a motion to adjourn into Executive Session at 5:36pm. Ms. Burnell seconded.

Executive Session was adjourned at 6:16 and moved back into public session.

6.2 An executive session for the purpose of discussing confidential employment matters.

Mr. Massarotti made a motion to remove the Executive Session from the agenda. Mr. Mazzocco seconded.

ITEM 7 – ADJOURNMENT

Mr. motioned to adjourn at 6:32 pm. Mr. seconded.

Mr. Massarotti – aye

Mr. Mazzocco – aye

Ms. Burnell - aye

The motion carried unanimously.

---END OF MINUTES---

APPROVED 11-18-15

A large, stylized handwritten signature in black ink, likely belonging to a board member, positioned below the "APPROVED" text.